

KEYSTONE LOCAL SCHOOL DISTRICT

Board of Education Meeting
Keystone High School
580 Opportunity Way
LaGrange, Ohio 44050

REGULAR MEETING

October 17, 2022
6:00 p.m.

AGENDA

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

I. CALL TO ORDER BY PRESIDENT

A. ROLL CALL:

Roll Call: Maiden____; O'Boyle____; Sturgill____; Wakefield ____; Stang____;

B. PLEDGE OF ALLEGIANCE

II. APPROVAL OF AGENDA

Moved by _____, second by _____ to

A. APPROVE AGENDA AS PRESENTED

B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR

C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED

Roll Call: Maiden____; O'Boyle____; Sturgill____; Wakefield ____; Stang____;

III. APPROVE MINUTES OF PRIOR MEETINGS

A. APPROVE MINUTES OF PRIOR MEETINGS

Moved by _____, second by _____ to dispense with the reading of the minutes of the Regular Meeting on Monday, September 19, 2022. The minutes were distributed as required by law and shall be approved as presented.

Roll Call: Maiden____; O'Boyle____; Sturgill____; Wakefield ____; Stang____;

IV. AUDIENCE PARTICIPATION

A. RECOGNITION AND HEARING OF VISITORS

(Discussion of Agenda Items only) In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.

B. INPUT FROM STAFF

C. ATHLETIC FACILITIES PRESENTATION BY JEFFREY HOLZHAUER

D. JOHN'S SAFE PLACE, ENVIRONMENTAL CLUB AND FCCLA CLUB PRESENTATION BY JAMES KOHLER

V. CURRICULUM CORNER

Amanda Goran, Director of Curriculum and Instruction

- The State Report Card

VI. SPED SPOTLIGHT

Kristen Campbell, Director of Pupil Services

- SPED by the Numbers

VII. FINANCIAL REPORT BY TREASURER/CFO

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for September 2022, as presented.

B. THEN & NOW APPROVALS

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705. 41D:

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
08/02/22	08/01/22	95021	67628	SHORETEL MAINTENANCE CONTRACT-5 YEAR	LAKETEC COMMUNICATIONS	\$ 5,600.00
07/01/22	06/27/22	94922	923071	WORKERS COMPENSATION PREMIUM	STATE OF OHIO BUREAU OF WORKERS COMP	\$ 3,172.00
09/20/22	09/19/22	95212	67722	CONTRACTED SERVICES	INSIGHT BEHAVIOR CONSULTING	\$38,955.00

C. APPROVE MASTER EMPLOYER SERVICES AGREEMENT WITH AMERICAN FIDELITY

The Treasurer/CFO recommends approving the Master Employer Services Agreement with American Fidelity as presented.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Maiden____; O’Boyle____; Sturgill____; Wakefield ____; Stang____;

VIII. SUPERINTENDENT REPORTS AND RECOMMENDATIONS

Items Requiring Board Action

A. EMPLOYMENT OF PERSONNEL

1. ACCEPT CLASSIFIED RESIGNATION

The Superintendent recommends accepting the following resignation for the purpose of retirement:

- a. Phillip Lombardo – Technology Assistant – effective end of day 12/30/2022

2. ACCEPT CLASSIFIED RESIGNATION

The Superintendent recommends accepting the resignation of the following individual:

- a. Theresa Seman – Cashier/Cafeteria Worker – effective end of day 1/6/2023

3. EMPLOY 2022-2023 CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individual for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2022-2023 school year:

- a. Staci Crabeels – KMS Secretary – Step 5 - \$16.66/hr. – effective 10/10/2022

4. APPROVE LEAVE OF ABSENCE REQUEST – APRIL ASBURY

The Superintendent recommends approving a leave of absence request for April Asbury for the period on or about October 4, 2022 through on or about October 20, 2022.

5. APPROVE LEAVE OF ABSENCE REQUEST – JOSEPH JASIN

The Superintendent recommends approving a leave of absence request for Joseph Jasin for the period on or about October 24, 2022 through on or about November 11, 2022.

6. APPROVE TRANSFERS

The Superintendent recommends transferring the following individuals for the 2022-2023 School Year:

- a. Danielle Dashiell from KES Special Needs Paraprofessional 4.5/hrs. a day to KES Special Needs Paraprofessional 6.75/hrs. a day - effective 10/3/2022
- b. Rachelle Ellis from KHS Cafeteria Worker 5.25/hrs. a day to KHS Head Cook 6.75/hrs. a day – effective 12/1/2022

7. EMPLOY 2022-2023 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2022-2023 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Michael Erkkila – Assistant Freshman Football – Step 1 - \$2,906.10
- b. Ashley Young –Varsity Cheerleader Advisor – Winter – Step 2 - \$1,937.40
- c. Rocky Houston – Head Varsity Girls’ Basketball – Step 4 - \$7,749.60
- d. Ashley Elliot – Junior Varsity Girls’ Basketball – Step 1 - \$3,487.32
- e. Dennis Bartlett - Head 8th Grade Girls’ Basketball – Step 7 - \$4,068.54
- f. Gregory Morgan - Head 7th Grade Girls’ Basketball - Step 7 - \$4,068.54
- g. David Pellerite – Junior Varsity Boys’ Basketball – Step 3 - \$3,681.06
- h. Gregory Morgan – Head 8th Grade Boys’ Basketball – Step 7 - \$4,068.54
- i. Christopher Vondruska – Head Varsity Wrestling - Step 7 - \$7,168.38
- j. Andrew Hoch – Junior Varsity Wrestling (50%) – Step 2 - \$1,743.66
- k. Michael Griswold – Head Middle School Wrestling – Step 7 - \$4,456.02
- l. James Pycraft Jr. – Assistant Middle School Wrestling - Step 7 - \$3,681.06
- m. Laura Devore – Ticket Taker - \$20.00 per game
- n. Jeffrey Ohl – Ticket Taker - \$20.00 per game
- o. Cheryl Prosser – Ticket Taker - \$20.00 per game
- p. Melanie Schmitt – Ticket Taker - \$20.00 per game
- q. David Jones Jr. – Announcer - \$20.00 per game
- r. Michael Hogue – HS Yearbook Advisor - Step 7 - \$4,262.28
- s. Alexis Kaczay – KMS Memory Book Advisor - Step 2 - \$1,743.66
- t. Anita Cutler – HS Drama Club – Step 5 - \$2,324.88
- u. David Jones Jr. – HS Student Council (50%) - Step 7 - \$1,743.66
- v. Jennifer Fehlan - Jones – HS Student Council (50%) – Step 7 - \$1,743.66
- w. Stephen Ody – MS Student Council (50%) – Step 1 - \$678.09
- x. Tara Ody – MS Student Council (50%) – Step 1 - \$678.09
- y. Courtney Smith - ES Student Council (50%) – Step 1 - \$387.48

z.	Sophia Dettorre – ES Student Council (50%) – Step 1 - \$387.48
aa.	Andrea Catanzarito – National Honor Society Advisor – Step 7 - \$2,324.88
bb.	Suzanne Atkinson – Senior Class Advisor (50%) – Step 2 - \$1,065.57
cc.	Patrick Gallion – Senior Class Advisor (50%) – Step 1 - \$968.70
dd.	Catherine Stratton – Junior Class Advisor – Step 7 - \$2,712.36
ee.	Shannon Heffernan – Sophomore Class Advisor – Step 7 - \$1,627.41
ff.	Noelle Puterbaugh – Freshman Class Advisor – Step 2 - \$1,162.44
gg.	Thomas Habenicht – Academic Challenge – Step 7 - \$2,712.36
hh.	Anne Paulchell – ES Vocal Performance – Step 6 – 5 @ \$154.99 = \$774.95
ii.	John Davis Jr.- HS Instrumental Contest Director – Step 1 - \$1,549.92
jj.	John Davis Jr. – HS Instrumental Performance – Step 1 – 3 @ \$154.99 = \$464.97
kk.	John Davis Jr. – HS Marching/Pep Band – Step 1 - \$4,456.02
ll.	John Davis Jr. – Instrumental Parade Days – Step 1 – 3 @ \$193.74 = \$581.22
mm.	John Davis Jr. – MS Instrumental Contest Director – Step 1 - \$1,549.92
nn.	John Davis Jr. – MS Instrumental Performance – Step 1 – 3 @ \$154.99 = \$464.97
oo.	Bethany Pearce - Vocal Contest Director – Step 7 – \$3,099.84
pp.	Bethany Pearce – HS Vocal Performance Step 7 - 5 @ \$232.48 = \$1,162.40
qq.	Bethany Pearce – MS Vocal Performance Step 7 – 3 @ \$232.48 = \$697.44
rr.	Thomas Habenicht – Comic Book Club – Step 5 - \$1,162.44
ss.	Andrea Catanzarito – Spanish Club (50%) – Step 6 - \$581.22
tt.	Jennifer Galletti – Spanish Club – (50%) - Step 6 - \$581.22
uu.	Jill Hetsler – Lead Mentor Teacher – \$1,900.00
vv.	Kelli Doran – Mentor Teacher – Amanda Crisler - \$1,000.00
ww.	Shannon Heffernan – Mentor Teacher – Ashley Young - \$1000.00
xx.	Bethany Pearce – Mentor Teacher - John Davis Jr. - \$1000.00
yy.	Michael Hogue – Mentor Teacher – Alexis Febel - \$1,000.00
zz.	Alexis Kaczay – Mentor Teacher – Kari Dove - \$1,000.00
aaa.	Alexis Kaczay – Mentor Teacher – Tess Gallagher - \$1000.00
bbb.	Brittany Shaw – Mentor Teacher – Dominic Lombardi - \$1,000.00
ccc.	Ashley Trenchard – Mentor Teacher – Madison Eis - \$1,000.00
ddd.	Leah Tesny – District RESA Facilitator – Lindsay Thut, Courtney Smith, Alex Stanley, Kathleen Dick, Anna Saxton – 5 @ 500.00 = \$2,500.00
eee.	Staci Rapson – Outdoor Learning Camp - \$100.00
fff.	Brittany Chudakoff – Outdoor Learning Camp - \$300.00
ggg.	Kathryn Dillen – Outdoor Learning Camp - \$300.00
hhh.	Kevin Fox – Outdoor Learning Camp - \$300.00
iii.	Suzanne Healy – Outdoor Learning Camp - \$300.00
jjj.	Stephen Ody – Outdoor Learning Camp - \$300.00
kkk.	Anne Paulchell – Outdoor Learning Camp - \$300.00
lll.	Donna Smith – Outdoor Learning Camp - \$300.00
mmm.	Jennifer Wooten – Outdoor Learning Camp - \$300.00

8. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2022-2023 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Chad Elliott – Boys’ Basketball
- b. Chad Whitacre – Boys’ Basketball
- c. Shannon Heffernan – Dance Team
- d. Tiffany Gould – Wrestling

9. APPROVE CERTIFICATED TUTORS EXTENDED TIME

The Superintendent recommends employing the following certificated tutors for extended time on an as needed basis, at tutor rate per the KLEA Negotiated Agreement for the 2022-2023 school year, per time sheet.

- a. Amy McCay
- b. Margaret Ratliff
- c. Jocelyn Smith
- d. Sara Smith

10. EMPLOY PERMANENT SUBSTITUTE TEACHERS

The Superintendent recommends employing permanent substitute teachers during the 2022-2023 school year at a rate of \$130.00 per day (\$65.00 per half day), pending all record checks and completion of state and local requirements. No other salaries or benefits will apply:

- a. Margaret Ratliff
- b. Jocelyn Smith

11. EMPLOY CLASSIFIED SUBS FOR THE 2022-2023 SCHOOL YEAR

The Superintendent recommends employment of the following 2022-2023 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

- a. Arbunna Lane
 - Cafeteria - \$12.17/hr. – effective 10/4/22
 - Cleaning - \$11.10/hr.

12. APPROVE PROFESSIONAL DEVELOPMENT STIPEND

The Superintendent recommends approval of a stipend of \$32.50 per day, per timesheet for the following permanent substitutes for participation in the ALICE training, September 26, 2022 to be paid from Title II A Funds:

- a. Sara Dodrill
- b. Lisa Jones
- c. Stephanie Kish

13. APPROVE RESPONSE TO INTERVENTION PERSONNEL

The Superintendent recommends approval for the following individuals as members of the Response to Intervention Team on an as needed basis, per time sheet, at tutor rate per the KLEA Negotiated Agreement effective August 23, 2022 through May 26, 2023, to be paid from Title IV Funds:

- a. Suzanne Atkinson
- b. Patrick Gallion
- c. Donald Griswold
- d. Noelle Puterbaugh
- e. Anna Saxton
- f. Christopher Vondruska

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Maiden____; O’Boyle____; Sturgill____; Wakefield ____; Stang____;

IX. OTHER BUSINESS

A. ACCEPT DONATIONS

The Superintendent recommends accepting the following donations:

1. Amanda Glover – Compact Refrigerator valued at \$68.00 to Keystone Elementary School
2. The Child Garden and its staff - \$500.00 to Keystone Elementary School Lunch Fund
3. Korin Adkins – a Merlin LCD valued at \$3,164.00 to Keystone Local School District’s Special Education Department and a set of blocks valued at \$25.00 to the therapy room
4. Danielle Dashiell a set of sensory blocks valued at \$12.00 to the therapy room

B. APPROVE ENVIRONMENTAL CLUB ADVISOR JOB DESCRIPTION

The Superintendent recommends approving the Environmental Club Advisor Job Description as presented.

C. APPROVE FAMILY CAREER COMMUNITY LEADERS OF AMERICA, FCCLA ADVISOR JOB DESCRIPTION

The Superintendent recommends approving the Family Career Community Leaders of America, FCCLA Advisor Job Description as presented.

D. APPROVE CLINIC AIDE JOB DESCRIPTION

The Superintendent recommends approving the Clinic Aide Job Description as presented.

E. AMEND 2022-2023 DISTRICT CALENDAR

The Superintendent recommends amending the 2022-2023 district calendar as presented with the following changes:

1. Change KES Spring Parent/Teacher Conference from February 13th & 15th 4:30 to 7:30 p.m. to February 8th & 14th 4:30 to 7:30 p.m.
2. Change KMS Fall Parent/Teacher Conference from November 10th & 15th 4:30 to 7:30 p.m. to October 20th and November 10th 4:30 to 7:30 p.m.
3. Add KMS Spring Parent/Teacher Conference February 9th & 14th 4:30 to 7:30 p.m.
4. Change KHS Fall Parent/Teacher Conference from November 10th & 15th 4:30 to 7:30 p.m. to October 20th 3:00 to 6:00 p.m. and November 10th from 4:00 to 7:00 p.m.
5. Add KHS Spring Parent/Teacher Conference February 9th 3:00 to 6:00 p.m. and February 15th 4:00 to 7:00 p.m.
6. Change November 17th no school for grades K-5 Only to no school for grades K-12
7. Add graduation information - May 26th 7:00 p.m. at First Baptist Church

F. APPROVE SCHOOL PANTRY DISTRIBUTION ACKNOWLEDGEMENT AGREEMENT WITH THE EDUCATIONAL SERVICE CENTER OF LORAIN COUNTY

The Superintendent recommends approving the School Pantry Program Distribution Site Acknowledgement Agreement with the Educational Service Center of Lorain County as presented.

G. AMEND AGREEMENT WITH LORAIN COUNTY PUBLIC HEALTH DEPARTMENT

The Superintendent recommends amending the Lorain County Public Health School Health Services Contract for the 2022-2023 school year for Nursing Services as presented.

H. APPROVE BUDGET RECOMMENDATIONS

1. REVISE 2022-2023 ADULT BREAKFAST PRICE

The Superintendent recommends approving the revised adult breakfast price from \$1.90/breakfast to \$2.25/breakfast effective for the 2022-2023 school year.

Moved by _____, second by _____ that the foregoing recommendations be approved.

Roll Call: Maiden____; O’Boyle____; Sturgill____; Wakefield ____; Stang____;

ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.

A. Future BOE Meetings @ 6 P.M.

1. Monday, November 21, 2022 - Regular Meeting – KHS Conference Room
2. Monday, December 12, 2022 - Regular Meeting – KHS Conference Room

X. OTHER BUSINESS TO COME BEFORE THE BOARD

A. ADMINISTRATIVE REPORTS

B. SUPERINTENDENT COMMITTEE REPORTS

1. Jennifer Maiden: Legislative Liaison, Buildings & Grounds
2. Deborah Melda: JVS Representative
3. Carrie O’Boyle: Buildings & Grounds, Finance/Insurance & Wellness
4. Devin Stang: Student Achievement Liaison, Finance/Insurance
5. Kimberly Sturgill: KEEP, Student Achievement Liaison & Board Policy
6. Patricia Wakefield: Board Policy & Wellness

C. COMMENTS/CONCERNS

- Board Members
- Superintendent
- Public *(In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address).*

XI. EXECUTIVE SESSION

Moved by _____, second by _____ to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);
2. the purchase of property for public purposes or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair advantage to a person whose personal, private interest is adverse to the general public interest;
3. specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law;
4. matters required to be kept confidential by Federal law or State statutes;
5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;
6. in-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action or
7. consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance, provided that:
 - A. the information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
 - B. a unanimous quorum of the Board has determined by a roll-call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project.

With action to follow or with no action to follow.

Roll Call: Maiden____; O'Boyle____; Sturgill____; Wakefield ____; Stang____;

Executive Session _____ p.m. Return to Open Session _____ p.m.

XII. ADJOURNMENT

Moved by _____, second by _____ to adjourn the Regular Meeting.
(Time: _____)

Roll Call: Maiden____; O'Boyle____; Sturgill____; Wakefield ____; Stang____;